



LAKE VILLA
FIRE PROTECTION DISTRICT

BOARD OF TRUSTEE MEETING

REGULAR MEETING

Open Session Minutes

910 E Grand Ave, Lake Villa, IL 60046

April 1, 2024, 5:00 PM

BOARD OF TRUSTEES

James Stout, President
Ingrid Skidmore, Treasurer
Howard Schnitzer, Secretary

1. **CALL TO ORDER**

The meeting was called to order by President Stout at 5:01 PM.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Trustee Stout.

3. **ROLL CALL**

The following members were present: Trustee James Stout, Trustee Ingrid Skidmore – via Zoom, Trustee Howard Schnitzer

OTHERS PRESENT IN-PERSON

Chief Slazes, Deputy Chief Becker, Lt. Justin Biggs, Heath Graham, Jay Vance, Melissa Graham

VIA ZOOM

James Howard of Government Accounting Services, Joseph Miller of Ottosen, DinNolfo, Hasenbalg & Castaldo Ltd.

4. **PUBLIC COMMENT**

Heath Graham presented comments regarding the district.

5. **APPROVAL OF MEETING MINUTES**

a) **March 4, 2024 Open Meeting Session Minutes:** Trustee Skidmore motioned to approve the minutes and release as presented. The motion was seconded by Trustee Schnitzer.

Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

b) **March 4, 2024 Closed Meeting Session Minutes:** Trustee Skidmore motioned to approve the minutes and release as presented. The motion was seconded by Trustee Schnitzer.

Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

6. **FINANCIAL REPORTS**

a). **Financial Statements:**

- James Howard presented the District Financial Report ending February 29, 2024.

- Trustee Stout motioned to approve the District Investment and Financial Reports as presented. The motion was seconded by Trustee Schnitzer.

Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.



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- b). **Treasurer's Report** – Trustee Stout presented the Bill List for March 5, 2024-April 1, 2024. Trustee Schnitzer motioned to approve payment of bills, including two (2) payroll periods in the amount of \$490,614.85. The motion was seconded by Trustee Skidmore. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.
7. **OLD BUSINESS/DISCUSSION AND POSSIBLE ACTION**
NONE
8. **NEW BUSINESS/DISCUSSION AND POSSIBLE ACTION**
- Discussion/Possible action on Chief and Deputy Chief compensation packages
 - Reserved for Closed Session
9. **ADMINISTRATION REPORTS**
- a). **Fire Chief Slazes:**
- March 2024 reported incidents resulted in 274 calls, 142 were transports.
 - An overview of fires, EMS incidents and trainings were given.
 - March training hours performed by members was 850, with an average of 20 hours per member.
 - A brief update was given on changes at Vista Hospital.
 - A report was given on the Grand Ave construction project.
- b). **Lt. Biggs, Fire Prevention Bureau and Public Education:**
- An update was given on current community projects.
 - A Public Education summary was given for the month of March.
- d). **Joseph Miller, Attorney:**
- An update given on the Budget Hearing notice posted in the newspaper.
 - Informed there will be a Closed Session discussion for the purpose of employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (5 ILCS 120/2 (c) 1).
- e). **Trustees:** NONE
10. **Closed Session**
- Trustee Stout motioned to enter into Closed Session at **5:30 PM** for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (5 ILCS 120/2 (c) 1).
 - The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion approved.
 - Present in Closed Session: Trustee Stout, Trustee Skidmore (via Zoom), Trustee Schnitzer, Fire Chief Slazes, Deputy Chief Becker, Joseph Miller (via Zoom).
 - Trustee Stout motioned to adjourn Closed Session at **6:09 PM**. The motion was seconded by Trustee Skidmore. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.



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11. **REPORT UPON RETURN FROM CLOSED SESSION**

- Trustee Stout motioned to return to Open Session at **6:10 PM**.
- A recommendation given to increase the compensation of Chief Slazes and Deputy Chief Becker.
- Trustee Skidmore motioned to approve increasing the compensation of Chief Slazes and Deputy Chief Becker. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.
- A Special Meeting was agreed upon for April 5, 2024 at 10:00 AM to discuss new and open positions to be filled.

12. **ADJOURNMENT**

There being no more business to come before the Board of Trustees, Trustee Stout motioned to adjourn at **6:16 PM**. The motion was seconded by Trustee Skidmore. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

Next Regular Board Meeting: May 6, 2024

Howard Schnitzer, Secretary

Date

Submitted by: _____
Heather Welsch, Recording Secretary

Date