



# LAKE VILLA

## FIRE PROTECTION DISTRICT

### BOARD OF TRUSTEE MEETING

#### REGULAR MEETING

#### Open Session Minutes

910 E Grand Ave, Lake Villa, IL 60046

May 6, 2024, 5:00 PM

### BOARD OF TRUSTEES

James Stout, President

Ingrid Skidmore, Treasurer

Howard Schnitzer, Secretary

1. **CALL TO ORDER**

The meeting was called to order by President Stout at 5:00 PM.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Trustee Stout.

3. **ROLL CALL**

The following members were present: Trustee James Stout, Trustee Ingrid Skidmore, Trustee Howard Schnitzer

#### OTHERS PRESENT IN-PERSON

Chief Slazes, Deputy Chief Becker, Lt. Justin Biggs, Lt. Cory Whipple, Heather Welsch – Administrative Assistant

#### VIA ZOOM

James Howard of Government Accounting Services, Joseph Miller of Ottosen, DinNolfo, Hasenbalg & Castaldo Ltd.

4. **PUBLIC COMMENT**

NONE

5. **APPROVAL OF MEETING MINUTES**

- a) **April 1, 2024 Open Meeting Session Minutes:** Approval pending until June 3, 2024 meeting for correction purposes.
- b) **April 5, 2024 Open Meeting Session Minutes:** Approval pending until June 3, 2024 meeting for correction purposes.
- c) **April 1, 2024 Closed Meeting Session Minutes:** Approval pending until June 3, 2024 meeting for correction purposes.
- d) **April 5, 2024 Closed Meeting Session Minutes:** Approval pending until June 3, 2024 meeting for correction purposes.

6. **FINANCIAL REPORTS**

a). **Financial Statements:**

- James Howard presented the District Financial Report ending March 31, 2024.
- Trustee Skidmore motioned to approve the District Investment and Financial Reports as presented. The motion was seconded by Trustee Schnitzer.  
Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.



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- b). **Treasurer's Report** – Trustee Skidmore presented the Bill List for April 1 – May 6, 2024. Trustee Skidmore motioned to approve payment of bills, including two (2) payroll periods in the amount of \$516,054.50. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

7. **OLD BUSINESS/DISCUSSION AND POSSIBLE ACTION**

NONE

8. **NEW BUSINESS/DISCUSSION AND POSSIBLE ACTION**

NONE

9. **ADMINISTRATION REPORTS**

a). **Fire Chief Slazes:**

- April 2024 reported incidents resulted in 301 calls, 155 were transports. 34% Fire and 66% EMS
- An overview of fires, EMS incidents and trainings were given.
- April training hours performed by members was 808, with an average of 20 hours per member.
- Update on promotion and Fire Prevention Bureau.
  - Lt. Biggs will be promoted to Battalion Chief May 25, 2024
  - Dave Mohry transitioning to Fire Prevention Bureau May 15, 2024
- A report was given on the Grand Ave construction project.
- An update on the ladder truck was given.

b). **Lt. Biggs, Fire Prevention Bureau and Public Education:**

- Lt. Biggs will be assisting in the transition of Dave Mohry with the Fire Prevention Bureau.
- Report on fire inspections and investigations was given for the month of April.
- An overview of Public Education and upcoming events was given.

d). **Joseph Miller, Attorney:**

- Informed there will be a Closed Session discussion for the purpose of employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (5 ILCS 120/2 (c) 1).
- New legislation update was given.

e). **Trustees:**

NONE

10. **Closed Session**

Trustee Stout motioned to enter into Closed Session at **5:43 PM** for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (5 ILCS 120/2 (c) 1).

The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion approved.

Present in Closed Session: Trustee Stout, Trustee Skidmore, Trustee Schnitzer, Fire Chief Slazes, Deputy Chief Becker, Joseph Miller (via Zoom).



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Trustee Stout motioned to adjourn Closed Session at **6:14 PM** noting that no final action was taken in Closed Session. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

11. **REPORT UPON RETURN FROM CLOSED SESSION**

- None to report.
- Trustee Stout motioned to return to Open Session at **6:14 PM**.

12. **ADJOURNMENT**

There being no more business to come before the Board of Trustees, Trustee Stout motioned to adjourn at **6:14 PM**. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

Next Regular Board Meeting: June 3, 2024

\_\_\_\_\_  
Howard Schnitzer, Secretary

\_\_\_\_\_  
Date

Submitted by: \_\_\_\_\_  
Heather Welsch, Recording Secretary

\_\_\_\_\_  
Date